



## 2018/19 RACV Community Foundation Grant Application Form

### CONTACT PERSON

1. NAME:
2. POSITION/TITLE:
3. TELEPHONE NUMBER:
4. EMAIL ADDRESS:

### APPLICANT DETAILS

5. NAME OF APPLICANT ORGANISATION:	
6. STREET ADDRESS:	
7. ABN NUMBER:	
<b>Non-DGR 1 organisations and Non-TCC organisations are ineligible to apply for a Community Foundation Grant</b>	
8. DEDUCTIBLE GIFT RECIPIENT Item 1 STATUS:	Y/N
9. TAX CONCESSION CHARITY STATUS (TCC):	Y/N
10. TOTAL ORGANISATION INCOME – 2017/18 FINANCIAL YEAR:	
11. NUMBER OF PAID (FULL-TIME EQUIVALENT STAFF):	
12. NUMBER OF VOLUNTEERS:	

### 13. What type of not-for-profit is your organisation?

- |  |  |
|--|--|
| <input type="checkbox"/> Educational institution             | <input type="checkbox"/> Neighbourhood/Community support                   |
| <input type="checkbox"/> Philanthropic organisation          | <input type="checkbox"/> Social enterprise                                 |
| <input type="checkbox"/> Environmental/Wildlife organisation | <input type="checkbox"/> Healthcare  |
| <input type="checkbox"/> Sports                              | <input type="checkbox"/> Other: <input style="width: 150px;" type="text"/> |

### 14. What is your organisation's mission or purpose? (maximum 50 words)

**15. Provide examples of your organisation's current programs: (maximum 50 words)**

**16. Who are your organisation's primary target beneficiaries? (select up to two options)**

- |  |  |
|--|--|
| <input type="checkbox"/> Animals   | <input type="checkbox"/> Parents/families                                  |
| <input type="checkbox"/> At-risk youth   | <input type="checkbox"/> People with intellectual/learning disabilities    |
| <input type="checkbox"/> People from a Culturally and/or Linguistically Diverse background (CALD)          | <input type="checkbox"/> People with mental/behavioral disabilities        |
| <input type="checkbox"/> Chronically ill people  | <input type="checkbox"/> People with physical disabilities                 |
| <input type="checkbox"/> Lesbian, gay, bisexual, transgender, gender diverse, intersex and queer (LGBTIQ+) | <input type="checkbox"/> Refugees/new arrivals                             |
| <input type="checkbox"/> Homeless people   | <input type="checkbox"/> Unemployed people                                 |
| <input type="checkbox"/> Indigenous people/communities   | <input type="checkbox"/> Victims of war, crime and/or abuse                |
| <input type="checkbox"/> Offenders/ex-offenders  | <input type="checkbox"/> Youth in and out of home care                     |
|  | <input type="checkbox"/> Other: <input style="width: 150px;" type="text"/> |

**PROJECT DETAILS**

**17. Project title:**

**18. Value of grant requested:**

**18a. Grant tier selected:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Helping Hands Grants:<br>\$5000 - \$20,000 | <input type="checkbox"/> Scaling Up Grants:<br>\$20,001 - \$50,000 | <input type="checkbox"/> Scaling Out Grants:<br>\$50,001 - \$150,000 |
|---|--|--|

**19. Project anticipated start date:**

**20. Project anticipated end date:**

**21. Project location/s:**

**22. Provide a short summary of the project: (maximum 50 words)**

**23. Why is the project needed? (maximum 200 words)**

*What is the identified social need that is being addressed? Is there any relevant research or data to support this proposal? Are any organisations doing similar work, and what makes this project different?*

**24. Which of the RACV Community Foundation objectives does the project primarily address? (tick only one)**

- Creates opportunities for Victorians to engage with their communities and build more **meaningful social connections with each other**
- Empower Victorians who are vulnerable or disadvantaged to **access the people, places and activities that are core to their wellbeing**
- Build stronger support networks by **connecting those in need with those who have something they can give** (e.g. time, resources, skills or companionship)

**25. What will RACV's funding be used for? (maximum 200 words)**

*Please explain how the project will seek to address the nominated RACV Community Foundation objective.*

**26. Which of the following target segments does the project primarily benefit? (tick only one)**

- Transport disadvantaged** communities
- At-risk Victorians seeking **safe and affordable housing**
- Victorians at risk of **social isolation**

**27. How many people will benefit from this project (both directly and indirectly)? (maximum 50 words)**

**28. What difference will the grant make to the identified target segments in the short term and long term?  
(maximum 200 words)**

*Please explain in detail the outcomes that will come out of the project.*

**29. How will you measure the impact of the project? (maximum 200 words)**

*Please include the type of measurement, as well as how you plan to evaluate the success of the project.*

**30. Does the successful delivery of the project rely on volunteer involvement?**

Yes

No

**If so, please explain: (maximum 50 words)**

**31. Does the project generate volunteering opportunities for the community?**

Yes

No

**If so, please explain: (maximum 50 words)**

**32. Does the project rely on funding from other sources or organisations?**

Yes

No

**If so, provide detail including the current status of all planned funding (tentative/confirmed etc) and any planned contingencies if funding falls through: (maximum 200 words)**

**33. Do you plan to continue this project beyond the current funding schedule?**

Yes

No

**If so, how are you planning to sustain the project in the future? (maximum 200 words)**

*Does your organisation have robust plans to seek steady funding, manpower and resources to continue the project beyond the funding period?*

## **ESSENTIAL ATTACHMENTS**

The following items must be attached to your application.

### **34. Project budget**

Provide an itemised budget (income and expenditure) for the project or activity and where the Foundation's grant funds are likely to be applied. Please click [here](#) to view an example budget.

**Note that this is not your organisation's budget, but specific to the project you are applying for funding for.**

Identify under "Income" details of other funding that you have applied for (i.e. organisation contribution, government other Foundations/ Trusts, sponsors, supporters etc), and whether it has been confirmed or not. **All amounts should be including GST.**

Identify under "Expenditure" what you intend to use all project funding for. **All amounts should be including GST.**

### **35. Annual report**

Provide a copy of your most recent annual report (preferably audited)

### **36. Status documents**

Copy of your organisation's **Deductible Gift Recipient 1 (DGR-1) Status** and **Tax Concession Charity (TCC) Status** (endorsement from the ATO).

## APPLICANT FEEDBACK

**37. How did you hear about the RACV Community Foundation Grant program? (tick all that apply)**

- |  |  |
|--|--|
| <input type="checkbox"/> RACV website        | <input type="checkbox"/> Newspaper or online article               |
| <input type="checkbox"/> Internet search     | <input type="checkbox"/> Word of mouth                             |
| <input type="checkbox"/> Royal Auto magazine | <input type="checkbox"/> I am a previous applicant/grant recipient |
| <input type="checkbox"/> RACV e-News         | <input type="checkbox"/> Other: <input type="text"/>               |
| <input type="checkbox"/> Social media        |  |

**38. I found the RACV Community Foundation Grants round application process quick and easy to complete**

- 1 – Strongly disagree
- 2 – Disagree
- 3 – Slightly disagree
- 4 – Neither agree nor disagree
- 5 – Slightly agree
- 6 – Agree
- 7 – Strongly agree

**39. Is there any feedback that you would like to provide about the RACV Community Foundation Grants program or the online application process?**



# PRIVACY STATEMENT

Protecting your privacy is important to RACV. The RACV privacy charter explains how we collect, handle and safeguard your personal information. You can get a copy from any RACV shop or on the RACV website at [www.racv.com.au/privacy](http://www.racv.com.au/privacy).

By submitting an application you consent to RACV publishing the successful applicant organisation's name, project name and description and amount funded on our website. This information may also be used for promoting the RACV Community Foundation's grant program more generally.

# DECLARATION

I hereby apply for funding for an RACV Community Foundation Grant and acknowledge that if successful in this application we agree to comply with the guidelines set out by the RACV Community Foundation and to submit necessary acquittal documentation when the project has been completed.

I also acknowledge that all details supplied in this application form and in the attached documents are true and correct and that the application has been submitted with the full knowledge and support of the Committee of Management of the applicant organisation.

Furthermore, I acknowledge that I am willing to provide the RACV Community Foundation further information regarding my application, including nominated references and further clarification, upon request, and that the RACV Community Foundation reserve the right to conduct a site visit of my organisation if I am shortlisted for funding.

**I agree:**

Yes

No

NAME:
TITLE/POSITION:
DATE:

**Please email the completed application form along with all essential attachments to [foundation@racv.com.au](mailto:foundation@racv.com.au)**

**For any questions or further information please contact the RACV Community Foundation at**

**ph.: 9790 2985 or email: [foundation@racv.com.au](mailto:foundation@racv.com.au)**